

Applicant's Name _____ Grade _____

Aftercare needed: Yes or No



MOUNTAIN HOME CHRISTIAN ACADEMY

Re-Enrollment Packet 2019-2020

1st - 6th

Thank you for considering Mountain Home Christian Academy in the educational future of your child. Our program is one that will provide for a well-rounded education with a strong Christian emphasis. We care about your child and feel that it will be our honored responsibility to be a positive influence on his or her life in all areas- spiritual, intellectual, physical, and social. We look forward to being of service to you. MHCA is nondiscriminatory with regard to race, color, sex, or national origin.

For office use: Date Received _____



Mountain Home Christian Academy

Requirements for Returning Students – Grades 1-6

To re-enroll a student at MHCA, the following information must be submitted:

1. ___ An up to date immunization record
2. ___ A completed Student Information Card (attached)
3. ___ A Commitment Form signed by parents (attached)
4. ___ A signed Permission/Release Form (attached)
5. ___ Enrollment fee (April 10-May 15 \$75.00; after May 15 \$125.00) *
(Includes - registration, student insurance, spring testing fee & MHCA t-shirt)
6. ___ Signed Financial Agreement (attached)
7. ___ Read the MHCA Handbook. Sign and return the MHCA Commitment to Excellence Form
8. ___ From the Student information sheet (required for 5th & 9th grade only) filled out by student

*Reminder – book and first month's tuition (paid through *FACTS* by August 2019 due date.)

For Office Use Only

- Handbook Issued _____ Date
- Parent & Student Commitment to Excellence Form signed & returned

Parental Commitment to Mountain Home Christian Academy

In signing this application, we acknowledge our commitment to

1. Support the policies and Christian Philosophy of Education of MHCA
 2. Accept teacher and administrative authority
 3. Follow God's line of authority when differences of opinion exist. We will go first to the person with whom we have the problem. If not resolved, we will go with the individual to his/her supervisor. (Matthew 18:15-17)
 4. Attend parent meetings and lend our support to the programs at MHCA as able
 5. Volunteer time, talent, and resources as able
 6. Pay tuition via *FACTS* Management
- Withdrawals- If we voluntarily withdraw or are requested to withdraw from the school, we are responsible to pay our account in full, realizing that registration and book fees are non-refundable. I understand that a full month's tuition will be charged if withdrawal is before the last day of the month. **Final grades, credits, and /or diplomas will be held until accounts are paid in full.**
 - Our student may participate in all school-sponsored activities, field trips, etc. (list exceptions, if any)

 - We understand our student will be under a 9-week probation period.

Signatures of commitment:

Father or legal guardian

Date

Mother or legal guardian

Date

Note: If student lives with both parents/guardians, both parents/guardians must sign.

Permission/Release Form

Please check the following information as it applies

- I give permission to Mountain Home Christian Academy to use photos of my child(ren) for Academy announcement or promotional materials including but not limited to: newsletters, brochures, yearbooks, Academy website, newspaper.

- The following information may be included in your child's Classroom Directory

Parent's Name(s) _____
Address _____
Phone Numbers (home) _____ (cell) _____
Email Address _____
Student's name/grade _____

- MHCA Activity Release Form

Your child's class may participate in field trips throughout the school year. By signing this form, you are acknowledging the guidelines set forth by MHCA while your child is not on school property due to field trips.

I give Mountain Home Christian Academy permission for my child to take part in all school activities, including bus trips, sports activities, and school sponsored trips away from the school premises

- Computer Access and Use

I understand that computer access and use is designed for educational purposes. While MHCA has taken precautions to eliminate controversial material, I recognize it may be impossible for MHCA to restrict access to all controversial and inappropriate material. I accept full responsibility for supervision if and when my child's use is not in a school setting. I have discussed the terms of this authorization with my child. I hereby request that my child be allowed access to MHCA's network including Internet.

I do hereby agree to hold Mountain Home Christian Academy and its agents and employees, harmless from any and all liability, actions, causes of actions, claims, expenses, and damages on account of injury to my child or property which I now have or which may arise in the future in connection with the activity or participation in any other associated activities.

*I expressly agree that this release, waiver, and indemnity agreement is intended to be broad and inclusive as permitted by the law of the **State of Arkansas** and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect. This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.*

My signature on this form shall constitute an informed and knowing waiver as required by law. I acknowledge that I have carefully read this agreement, waiver, and release and fully understand its contents. I am aware that this release of liability is a contract between myself and MHCA.

Parent/guardian Signature: _____ Date: _____

FINANCIAL AGREEMENT

By and between Mountain Home Christian Academy and the parents/guardians of the following students:

Student(s) Name	Grade
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A. Registration Fee

It is understood that the filing of the enrollment application and payment of the registration fee with MHCA is used to determine the number of teachers necessary and determine the commitment of other financial resources. After the registration fees are paid, if the application is withdrawn by the parents/guardians of the child(ren), for any reason, we understand that this fee is **not refundable or transferable**. Should the parents/guardians be required by their employer to transfer from the Mountain Home area, MHCA agrees to refund the registration fee only if the applicable school year has not started. The registration fee must be paid at the time of enrollment through the front office (exact cash or check only.) These fees are mandatory for all children enrolled each year at MHCA.

B. FACTS enrollment/book fees/prepaid lunch account/tuition/incidentals

It is the mission of MHCA to glorify God by assisting families in the Christ-centered, biblically-directed education of their children. The parents/guardians agree to pay **100%** of the total fees and tuition for each student using FACTS Management and in accordance with the following financial policies:

1. **ALL PAYMENTS TO MHCA MUST BE MADE THROUGH FACTS MANAGEMENT.**

The parents/guardians agree to enroll in *FACTS* management via

MHCA's website (www.mountainhomechristianacademy.com) or

FACTS website (<https://online.factsmgt.com/signin/4498T>) for payment of ALL tuition and fees.

A \$50.00 fee will be charged per family from *FACTS* upon enrollment if payments are set up over a 10-month period (August-May). Tuition may be paid annually or semi-annually and only pay a \$20.00 fee per family. **If a student attends any portion of the month, the entire tuition charge for that month is due.**

- Accounts not paid within 10 days of scheduled payment date will be considered delinquent and assessed a \$20.00 late fee for that month. Returned checks or unpaid payments of any kind including bank drafts will be assessed a \$30.00 *FACTS* fee.
- Families with delinquent accounts will not receive report cards, transcripts, or diplomas until all financial obligations to MHCA are paid **in full or a payment schedule is in effect**. Deviations from an effective payment schedule may result in additional fees.
- Students whose parents/guardians have an outstanding obligation to MCHA from a previous school year will not be permitted to start school the next year until that obligation is paid in full or a payment schedule has been approved by the Administration and is in effect before school starts.

Initials

NOTICE OF NONDISCRIMINATORY ACCEPTANCE POLICY

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Mountain Home Christian Academy admits students of any race, color, nationality and ethnic origin

5. Students whose parents/guardians have an outstanding balance that is not paid by the end of the month will not be allowed to return to school until it is paid or payment arrangements have been approved through the administration. In addition, online communication access (such as Gradelink or other provider) will be de-activated until re-activation is approved.

6. If you have a financial emergency and are temporarily unable to pay, please call the school office immediately.

7. I/We agree that I/we are financially responsible for the payment of this account either individually and/or jointly.

8. Changes to this agreement must be submitted in writing to the school office and approved by Administration.

A copy of the Financial Policies is printed in the Student Handbook/Policy Manual.

I have read Mountain Home Christian Academy's Financial Policies and the Financial Agreement and will comply with such.

Primary Responsibility	Date
Secondary Responsibility	Date

FACTS

Enrolling in a *FACTS* tuition payment plan allows you to select a payment option that best suits your financial situation. The payment plan options are listed below:

Monthly Payments:

Spread your tuition balance over 10-monthly installments (August-May).
 Payment Methods Offered: *Credit Card, Automatic Bank Draft

Semi-Annual Payments:

Spread your tuition balance over two installments.
 Payment Methods Offered: *Credit Card, Automatic Bank Draft

Payment in Full:

Pay your tuition balance in full by making a one-time payment.
 Payment Methods Offered: *Credit Card, Automatic Bank Draft

*Please note, payments made through a credit card are assessed an additional charge for processing.